


**INFORMATION FOR INCOMING STUDENTS AT
THE MEDICAL UNIVERSITY OF WARSAW**

Name of Institution	 Warszawski Uniwersytet Medyczny* Medical University of Warsaw, Poland <i>*former Akademia Medyczna w Warszawie</i>
Erasmus code	PL WARSZAW06
Institution website	www.wum.edu.pl
Erasmus Coordinator Head of International Relations Office	<p>Prof. Tadeusz Przybyłowski, MD, PhD – Institutional Erasmus Coordinator</p> <p>Ms. Hanna Wojtasik, MSc - Head of the International Relations Office Phone: +48 22 57 20 370, Fax.+48 22 57 20 449 e-mail: hanna.wojtasik@wum.edu.pl; Rectorate, room 508</p> <p>Ms. Lidia Przepióra-Dziewulska, MA – V-ce head of IRO Lidia.przepiora@wum.edu.pl; Rectorate, room 503</p>
Contact for incoming students	Ms. Katarzyna Szałapska-Kręcioch e-mail: katarzyna.szalapska@wum.edu.pl Phone: +48 22 57 20 348, Rectorate, room 508
Contact for outgoing students	Ms. Marta Molek e-mail: marta.rutkowska@wum.edu.pl ; phone: +48 22 57 20 360, Rectorate, room 510
Contact for university staff exchange	Ms. Dorota Niewczas e-mail: dorota.niewczas@wum.edu.pl ; phone: +48 22 57 20 379; Rectorate, room 511
Address / fax.	International Relations Office Medical University of Warsaw 61 Żwirki i Wigury St. 02-091 Warsaw, Poland Fax.+48 22 57 20 449
Term/semester dates	Winter semester: beginning of October – beginning of February Summer semester: middle of February – the end of June
Application deadlines:	15 May for Winter semester, full academic year 25 November for Summer semester
ONLINE APPLICATION Online Learning Agreement	<p>The application process starts with filling the ON-LINE APPLICATION FORM, which includes application for the dormitory. The next step is filling the OLA. All necessary information on the application process is available on the university website: http://www.wum.edu.pl/en/international-cooperation/llp-erasmus/application-procedure-incoming-exchange-students</p> <p>NOTE: number of available places per course is limited. Therefore, you should be aware of possible necessity for modifications of your study program.</p>
PROGRAM OF STUDY – Medicine	<p>Detailed description of the medical curriculum can be found on the web site: https://ed.wum.edu.pl/students/curriculum/</p> <p>The university has long tradition of medical education in English. There is a 6-year medical program available for exchange students. Courses can be chosen from different years of study.</p> <p>In addition to the online application (see above) each exchange student</p>

	<p>creates his/her INDIVIDUAL TIMETABLE at the beginning of the semester. It is based on the English Medical Programme timetables which are sent by email to new exchange students before the beginning of each semester. The individual timetable is a major tool to arrange the final plan of study at the Medical University of Warsaw. Therefore, please be aware that your proposed study program is only provisionally approved → modifications of the learning agreement caused by overlaps, unavailability of courses are possible!</p>
Language of instruction	<p>The main language of instruction at MUW is Polish. It is our pleasure to host students speaking Polish, who can attend classes together with Polish students. We also offer programmes for Medicine and Dentistry in English, which are chosen by most exchange students. Although we do not require language certificates, we trust that the nominated students have the language command allowing them to participate in classes and exams without misscommunication problems.</p>
Accommodation	<p>Application for places in the university student house is made automatically after receiving the student application – separate housing application is not needed. 'First come first served' rule is applied based on the order of the online registration.</p> <p>The university provides fully furnished and equipped double rooms with kitchen and bathroom in the university residence - Dom Studenta BIS 2, ul. Karolkowa 84. The university will provide you with clues on searching for private accommodation in Warsaw in case of problems with getting a room in the student residence.</p> <p>There is no need to pay a deposit in advance. The first payment will be required upon arrival in cash. The next monthly rent should be paid to the bank account defined by the dormitory administration after check in. Accommodation cost ~ 700 PLN / person / month (double room).</p> <p>Website: https://www.wum.edu.pl/en/international-cooperation/llp-erasmus/accommodation-exchange-students</p> <p>Contact and email housing confirmation: Katarzyna.szalapska@wum.edu.pl;</p>
Insurance & Student Card	<p>Each exchange student is obliged to possess health insurance. For EU/EFTA citizens European Health Insurance Card is required. The students from non-EU/EEA countries should purchase health insurance in their home country, before departure. According to state health regulations foreigners (except the EU/EEA citizens, see above) have to pay for a medical consultation. The cost is then reimbursed by the health insurance company. Apart from academic and public medical care system there is also a well-developed private sector. The costs of private medical care may be reimbursed if a student has purchased a health insurance policy in his/her country before departure.</p> <p>For non EU/EFTA citizens (e.g. Turkey) a private health insurance is necessary. Make sure that the agreement with insurance company ensures reimbursement of costs of treatment abroad.</p> <p>ISIC – International Student Identity Card is also recommended for all international students. It covers additional insurance – health, liability, accident – and gives 50% of discount for Warsaw public transport. ISIC card can be obtained in the home country.</p>
University health centre	<p>The university outpatient clinic is open every day, holiday and at night. The student has to possess European Health Insurance Card or private health insurance while registering for doctor appointment – see above.</p> <p>Address: Centrum Medyczne Warszawskiego Uniwersytetu Medycznego ul. Banacha 1a, Blok F, 1st floor - connection by tram number 1 from the student residence – 'Żytnia' stop to 'Banacha' stop.</p> <p>Contact:</p> <ul style="list-style-type: none"> Monday to Friday 8 am – 6 pm by phone: 22 250 28 01 extension 2 or at

<p>Student Card</p>	<p>the registration desk; from 6 pm directly at the registration desk</p> <ul style="list-style-type: none"> • Saturday, Sunday, holiday, night by phone: 22 250 28 01 extension 2 or at the registration desk • e-mail: kontakt@cmwum.pl • map: http://www.cmwum.pl/index.php?page=kontakt <p>ISIC – International Student Identity Card is also recommended. It covers additional insurance – liability, accident – and gives 50% of discount for Warsaw public transport. ISIC card can be obtained in the home country.</p> <p>The Student Card of the Medical University of Warsaw entitles to discounts of 50% for public transport and demonstrates all rights that students of our university possess. The card is issued several days upon registration at the MUW International Relations Office. We need one photo in order to prepare it. The student can not use student tickets without one of the above mentioned student cards. In this case a normal ticket should be purchased.</p>																				
<p>Arrival in Warsaw</p>	<p>The incoming student should send detailed information about arrival (date, time, number of the flight, place of departure and arrival) at least 2 weeks in advance to: katarzyna.szalapska@wum.edu.pl.</p> <p>Students from the Erasmus Student Network will contact you before your arrival and guide you to the place of residence and the university. We would like you to register at the International Relations Office and to bring your arrival certificate that needs our signature.</p>																				
<p>Other practical information</p>	<p>For general information about Poland, its geography, customs, climate etc visit the website: www.poland.travel/en Warsaw: www.warsawtour.pl/en</p> <p>Public transportation in Warsaw – travel planner, bus, tram, metro timetables, tickets – ZTM www.ztm.waw.pl</p> <p>Public transport journey planner in Warsaw: www.warszawa.jakdojade.pl</p> <p><u>Public holidays</u></p> <table border="0"> <tr> <td>New Year's Day</td><td>1st January</td></tr> <tr> <td>Three Kings Day</td><td>6th January</td></tr> <tr> <td>Easter</td><td>Sunday and Monday in March/ April</td></tr> <tr> <td>Labour Day</td><td>1st May</td></tr> <tr> <td>Constitution Day</td><td>3rd May</td></tr> <tr> <td>Corpus Christi</td><td>Thursday in May/ June</td></tr> <tr> <td>Feast of Assumption Day</td><td>15th August</td></tr> <tr> <td>All Saints' Day</td><td>1st November</td></tr> <tr> <td>Independence Day</td><td>11th November</td></tr> <tr> <td>Christmas</td><td>25th – 26th December</td></tr> </table> <p><u>University Student Residence:</u></p> <p><i>Dom Studenta BIS 2</i> ul. Karolkowa 84 01-193 Warszawa</p> <p><u>The nearest Post Office</u></p> <p><i>Urząd Pocztowy 137</i> ul. Wolność 7 phone: (+48 22) 862 43 03</p>	New Year's Day	1 st January	Three Kings Day	6 th January	Easter	Sunday and Monday in March/ April	Labour Day	1 st May	Constitution Day	3 rd May	Corpus Christi	Thursday in May/ June	Feast of Assumption Day	15 th August	All Saints' Day	1 st November	Independence Day	11 th November	Christmas	25 th – 26 th December
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	<p><u>The nearest Police Office</u></p> <p><i>Komenda Rejonowa Warszawa IV</i> ul. Żytnia 36 phone: (+48 22) 603 72 55</p> <p><u>Emergency phone calls</u></p> <p>If you have a serious problem use the free emergency numbers to call for help. Please note – there are not many English speaking operators.</p> <p>Police - 997 Fire Brigade - 998 Ambulance - 999 When using a mobile phone dial - 112</p>
<p>Legalization of stay / Visa</p>	<p style="text-align: center;">EU/EEA citizens</p> <p>Temporary residence permit</p> <p>An EU citizen can enter Poland with his/her ID document (a valid travel document e.g. passport, or another document certifying his/her identity and citizenship).</p> <p>For stay up to 3 months no legalization of stay will be necessary. For stays exceeding 3 months, an EU citizen will have to obtain a temporary residence permit (Karta pobytu obywatela UE). In case of students, the residence permit is issued for one year. The residence permit – once issued – will also entitle its bearer to take up work. The residence permit and the right to work also extends to the immediate family – i.e. spouse and children.</p> <p>This document will be issued by the Department of Citizens Affairs of the Voivodeship Office (province administration, in Polish Urząd Wojewódzki). Charge for issuing of the residence permit is 30 Polish zloty (ca 7 Euro). Temporary residence permits will be granted to Union citizens who have health insurance and sufficient resources to cover their expenses without needing social security support.</p> <p>Documents that have to be submitted by the student to the Voivodeship Office in order to obtain the residence permit:</p> <ul style="list-style-type: none">• copy of the travel document (passport or other ID document)• health insurance document• official letter of acceptance from the Polish university (with information about the planned period of study)• declaration about sufficient resources to cover the subsistence costs in Poland• 2 photographs• Application form (Wniosek o zezwolenie na pobyt, in Polish) <p>Erasmus Coordinators at Polish universities will help students to obtain the residence permit.</p> <p>Citizens of the EEA countries are subject to the same conditions as the EU citizens.</p> <p>The citizens of Switzerland can enter Poland only on the basis of a valid passport.</p> <p>See also the web site of the Polish Ministry of Foreign Affairs, international version, or the Polish Embassies in Europe – www.msz.gov.pl</p>

Non-EU/EEA citizens

Visa

A citizen of a non-EU/EEA country can enter the territory of Poland on the basis of a valid travel document (passport) and a visa (if required). A citizen of a non-EU country has to obtain the visa from the consulate of Poland in his/her country of residence. The short-term visa entitles to stay in Poland up to 3 months, the long-term visa – up to 1 year. The prolongation of visa in Poland is only possible in case of a force majeure or situation impossible to foresee while applying for the visa in the consulate. The visa can be prolonged only once.

It is therefore necessary to apply for a visa in a consulate for the whole planned period of stay in Poland.

For details please contact the [Polish Embassies in Europe](http://www.msz.gov.pl) – www.msz.gov.pl

Persons who have received a visa for the whole period of stay in Poland are not obliged to apply for a residence permit for their stay in Poland.

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Before arrival, please, follow the website of your embassy in Poland to check the current restrictions.